

## ePortfolios Phase I: 4th, 5th Grade Outline

<p><b>Session 1:</b> August 2023 (3 hours-Beginning of Year PL day)</p>	<ul style="list-style-type: none"> <li>-Introduction to ePortfolios</li> <li>-Introduction of Implementation Leadership team</li> <li>-Overview Implementation Goals, Timeline</li> <li>-Present Leadership team individual ePortfolios, discuss creativity/ownership/items included</li> <li>-Examine successful examples of ePortfolios from list created by leadership team</li> <li>-Discussion in grade level pods- what stood out, what should they include</li> <li>-Review resources needed for teachers to successfully implement ePortfolios</li> <li>-Discussion/List Ideas: How can we use ePortfolios to support the PBL process?</li> <li>-Homework: Teachers prepare 3 artifacts to include in teacher ePortfolio</li> </ul>
<p><b>Teacher Support:</b></p>	<ul style="list-style-type: none"> <li>-In weekly teacher newsletter, ePortfolio section added with info on implementation plan that all campus teachers can read, including a few examples of ePortfolios</li> <li>-Check-ins bi-weekly at grade level planning days</li> <li>-Individual teacher meeting times available for sign-up to discuss teacher needs, questions, ideas, etc. on a personal level.</li> </ul>
<p><b>Session 2:</b> September 2023 (2 hours- 4th/5th PLG)</p>	<ul style="list-style-type: none"> <li>-Review ePortfolio Implementation Goals</li> <li>-Introduction of campus ePortfolio platform: GoogleSites</li> <li>-Model how to navigate GoogleSites, ways to make your ePortfolio your own</li> <li>-In grade level pods, teachers will experiment with GoogleSites, look and styles</li> <li>-Create teacher ePortfolios including the 3 artifacts requested from session 1</li> <li>-Share created ePortfolios with pod</li> <li>-Discussion: Ways that we can assess ePortfolios</li> <li>-Homework: add 3 more artifacts to teacher ePortfolio</li> </ul>
<p><b>Teacher Support:</b></p>	<ul style="list-style-type: none"> <li>-In weekly teacher newsletter, ePortfolio section “How To:GoogleSites”, including a few examples of ePortfolios</li> <li>-Check-ins bi-weekly at grade level planning days</li> <li>-Individual teacher meeting times available for sign-up to discuss teacher needs, questions, ideas, etc. on a personal level.</li> </ul>
<p><b>Session 3:</b> October 2023 (3 hours- District ½ Day PL)</p>	<ul style="list-style-type: none"> <li>-Collaborate with pods to formulate a list of artifacts that students could include in their ePortfolios at the start of implementation.</li> <li>-Review district PBL initiative and how we can utilize student ePortfolios</li> <li>-Examine pacing guides for second semester with grade level, discuss PBL opportunities</li> <li>-Homework: add 3 more artifacts to teacher ePortfolio</li> </ul>
<p><b>Teacher Support:</b></p>	<ul style="list-style-type: none"> <li>-In weekly teacher newsletter, ePortfolio section “PBL Showcase”, including a few examples of PBL being done around campus</li> <li>-Check-ins bi-weekly at grade level planning days</li> <li>-Individual teacher meeting times available for sign-up to discuss teacher needs, questions, ideas, etc. on a personal level.</li> </ul>
<p><b>Session 4:</b> November 2023 (3 hours- District ½ Day PL) Implementation into Classrooms</p>	<ul style="list-style-type: none"> <li>-In grade level pods, teachers will compile resources, information to create a grade level introduction lesson to present to their classes. This could include slides, video, etc.</li> <li>-Present lessons to team, discuss FeedForward ideas to include</li> <li>-Grade level planning time for introduction and beginning stage implementation (logging into GoogleSite, creating basic student ePortfolio, rubric for assessment)</li> <li>-Q&amp;A for understanding and development of implementation into classroom</li> <li>-Homework: grade level create a display for students for grade level hallway bulletin board with examples of artifacts that could be included in their ePortfolios.</li> </ul>

<b>Teacher Support:</b>	<ul style="list-style-type: none"> <li>-In weekly teacher newsletter, ePortfolio section “Growth Mindset Switch”, including a few examples of creative teacher ePortfolios</li> <li>-Check-ins bi-weekly at grade level planning days</li> <li>-Individual teacher meeting times available for sign-up to discuss teacher needs, questions, ideas, etc. on a personal level.</li> <li>-Walkthroughs for teacher FeedForward</li> </ul>
<b>Session 5:</b> December 2023 (2 hours- 4th/5th PLG)	<ul style="list-style-type: none"> <li>-Discussion: What went well? What can we work on? Any additional help needed?</li> <li>-Share successful examples of student ePortfolios</li> <li>-What did we use to assess student ePortfolios?</li> <li>-In pods, formulate ways to showcase student ePortfolios, PTA nights, Open House, etc.</li> <li>-As a collaborative team, plan for campus showcasing of ePortfolios in the Spring</li> </ul>
<b>Teacher Support:</b>	<ul style="list-style-type: none"> <li>-In weekly teacher newsletter, ePortfolio section “Student Showcase”, including a few examples of successful student ePortfolios</li> <li>-Check-ins bi-weekly at grade level planning days</li> <li>-Individual teacher meeting times available for sign-up to discuss teacher needs, questions, ideas, etc. on a personal level.</li> <li>-Continued walkthroughs for teacher FeedForward</li> </ul>
<b>Session 6:</b> January 2023 (2 hours- 4th/5th PLG)	<ul style="list-style-type: none"> <li>-Review Implementation Goals/Did we meet expectations?</li> <li>-In pods, formulate ways to take our implementation to the next level</li> <li>-Present next level ideas to team</li> <li>-Preparing for lower house rollout: reflection on development of implementation, what could be done better, differently, more effective ideas</li> <li>-Teacher survey on overall implementation experience</li> </ul>
<b>Teacher Support:</b>	<ul style="list-style-type: none"> <li>-In weekly teacher newsletter, ePortfolio section “Implementation Expansion Info”, including a few examples showcasing student ePortfolios</li> <li>-Check-ins bi-weekly at grade level planning days</li> <li>-Individual teacher meeting times available for sign-up to discuss teacher needs, questions, ideas, etc. on a personal level.</li> <li>-Continued walkthroughs for teacher FeedForward</li> </ul>